

APPLICATION FOR EMPLOYMENT

This company provides equal employment opportunities to all employees and applicants for employment without regard to race, color, religion, sex, parental status, national origin, age, disability, family medical history or genetic information. In addition to federal law requirements, this company complies with applicable state and local laws governing nondiscrimination in employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absences, compensation and training.

GENERAL INFORMATION:

Name (Last)	(First & Middle Initial)	Home Telephone:
Address (Mailing Address)	(City, State, Zip)	Mobile Phone:
Email Address:	Are you legally entitled to work in the U.S.?	
Emergency Contact Information - Name/Relationship/Phone Number:		

POSITION:

Position or Type of Employment Desired:	Date Available for Work:
Are you able to perform the essential functions of the job you are applying for, with or without reasonable accommodation? Yes or No	
Salary Desired:	Referred by:

EDUCATION AND TRAINING:

High School Graduate or GED Test Passed - Yes _____ or No _____ If No, highest level of High School Completed 9 10 11 12	
High School: Name/Location and Year Graduated	
College: Name/Location - Graduate: Yes or No	Studied/Degree:
Trade or Business School: Name/Location - Graduate: Yes or No	Studied/Degree:

SPECIAL SKILLS: List all pertinent skills and equipment that you can operate

VETERAN INFORMATION (Most Recent):

Branch of Service:	Date of Entry:	Date of Discharge:
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Employer:	Telephone # () -	From (month/year)
Address:		To (month/year)
Job Title:		Hours per Week
Specific Duties:		Last Salary
		Supervisor
Reason for Leaving:		May we Contact this Employer?
Employer:	Telephone # () -	From (month/year)
Address:		To (month/year)
Job Title:		Hours per Week
Specific Duties:		Last Salary
		Supervisor
Reason for Leaving:		May we Contact this Employer?
Employer:	Telephone # () -	From (month/year)
Address:		To (month/year)
Job Title:		Hours per Week
Specific Duties:		Last Salary
		Supervisor
Reason for Leaving:		May we Contact this Employer?

I certify the information contained in this application is true, correct, and complete. I understand that, if employed, false statements reported on this application may be considered sufficient cause for dismissal. If I am offered employment I agree to submit to a drug test before starting work. I also agree to submit to a drug test at any time deemed appropriate by the Company and as permitted by law. I also understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory drug tests and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy. By completing this form it does not indicate there is a position open and does not obligate the Company to hire.

Signature of Applicant: _____ **Date:** _____

PRE-EMPLOYMENT SCREENING RELEASE FORM: I hereby authorize Kelsey Construction LLC to complete a records request for claim and first report information which is offered to employers through the Open Records Section of the KY Office of Workers' Claims (OWC). I acknowledge by signing below, that I agree to the release of my personal information through the OWC for the purposes of completing a pre-employment screening. The information received by Kelsey Construction LLC will remain strictly confidential and will be used only for the purposes of establishing eligibility for employment.

Signature _____ **Date** _____